

To:	Texas Tech University Health Sciences Center Community
From:	Purchasing Department
Date:	September 2011
Subject:	Transcription Services – Agreement 24543635

The Purchasing Department is pleased to announce that **Viva Transcription Corporation** has been selected and approved as a preferred supplier of transcription services. Following thorough review, a multi-year award agreement was reached coinciding with the federal GSA contract effective through March 19, 2014.

Viva Transcription has been working with TTUHSC since 2007 and was recently awarded an expansion in services at the Paul L. Foster School of Medicine. Viva Transcription, as a federal government contract holder, has clients in forty nine states and Canada. Our dedicated account manager is available to respond to requests as they arise:



nick.howe@vivatranscription.com VIVA Transcription www.vivatranscription.com P (415) 462-2856 F (866) 922-3089

For questions regarding this contract, please contact the Purchasing Department:

Shawn Olbeter at shawn.olbeter@ttuhsc.edu or 806-743-7841 Ext. 261

Instructions for Ordering

- 1. Contact Nick Howe (Viva Transcription) to discuss your department's specific needs. 415-462-2856 or <u>nick.howe@vivatranscription.com</u>
- 2. In TechBuy: Search "Services" and "Viva Transcription".



3. Select "View Form" to beginning entering order information.



4. Contract will be applied and process as a standing order for the current fiscal year.

VIVA Transcription Corporation more info Purchase Order 1 231 Southive Ter, Santa Cruz, CA 95060-6829 US					Non-Catalog Item
Product Description			Unit Price	Quantity	Total 🗌
Item added on Sep 30, 2011 Add to Favorites Remove More Actions	HSC Stand Part Num Contract Commod Taxable	24543635 more info Viva Transcription - Agreement	0.00 USD 1/LO	1	0.00 usd 🗖

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